

AGENDA MEMO

TO: Mayor & City Commission **AGENDA DATE:** 11/15/2010
FROM: Faith G. Miller, City Manager **AGENDA ITEM:** 9 - A
SUBJECT: Request for consideration of change in Commission meeting dates for 2010/2011 Holiday season.

LOCATION:

N/A

BACKGROUND:

In the past, the Commission has in some years chosen to change the Commission meeting schedule in December due to the holiday season, i.e. combining the two (2) meetings in December to one (1) meeting per month. The upcoming Commission schedule includes Regular Commission meetings on:

- Monday, December 6th; and
- Monday, December 20th.

Suggested possible options for December, 2011 Commission meetings are either Monday, December 6th or 13th.

This agenda item is for the Commission to discuss the possibility of changing the December Commission meeting dates. Also, attached for the Commission's information is the proposed schedule for City Commission meetings in 2011.

**ORIGINATING
DEPARTMENT:**

City Manager's Office

SOURCE OF FUNDS:

N/A

COST:

N/A

REVIEWED BY:

City Clerk, Deputy City Manager

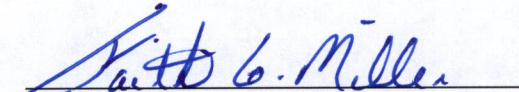
**STAFF
RECOMMENDATION
PRESENTED BY:**

To discuss whether or not to change the Regular Commission meeting dates in December 2010.

**POTENTIAL
MOTION:**

"I move to change the December meeting schedule to include only one (1) Regular Commission meeting on Monday, December ____."

**AGENDA ITEM
APPROVED BY:**


Faith G. Miller, City Manager

ATTACHMENTS:

- 2011 City Commission Meeting Dates & City Holiday Schedule

City of Deltona
City Commission Meeting Dates and City Holiday Schedule
January – December, 2011

City Commission Meeting Dates

The City of Deltona City Commission meets on the 1st and 3rd Monday of each month (unless otherwise noted below) in the Commission Chambers located in City Hall, 2345 Providence Blvd., Deltona, FL. For questions on any Commission or Workshop meeting, please contact the City Clerk's Office at (386) 878-8500.

January	3 rd and *18 th	July	*5 th and 18 th
February	7 th and 21 st	August	1 st and 15 th
March	7 th and 21 st	September	*6 th and 19 th
April	4 th and 18 th	October	3 rd and 17 th
May	2 nd and 16 th	November	7 th and 21 st
June	6 th and 20 th	December	5 th and 19 th

The City of Deltona City Commission Workshops takes place the second Tuesday of each month (workshop dates are subject to change or cancellation due to no topics) in the 2nd Floor Conference Room located in City Hall, 2345 Providence Blvd., Deltona, FL.

City Holiday Schedule

December	31 st – New Year's Day
January	17 th – Martin Luther King, Jr. Day
April	22 nd – Good Friday
May	30 th – Memorial Day
July	4 th – Independence Day
September	5 th – Labor Day
November	11 th – Veteran's Day 24 th – Thanksgiving Day 25 th – Thanksgiving Friday
December	23 rd – Christmas Eve Friday 26 th – Christmas Day Monday

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least three (3) working days in advance of the meeting date and time at (386) 878-8100.